

4. TOUCH TO TYPE Working with the Keyboard.

Month: August

I Dictation Words:

1. Keyboard
2. Cursor
3. Alphabet Keys
4. Space Bar
5. Backspace
6. Arrow Keys
7. Enter Key
8. Number Keys
9. Caps lock
10. Blinking

F. Very Short Answer Questions

1. What are the buttons on a keyboard called?

Ans:- The Buttons on a keyboard is called Keys.

2. Which Key helps us fix typing Mistakes?

Ans:- Backspace key helps us to fix the typing mistakes.

3. What does the Cursor show us?

Ans:- The Cursor shows us where we can type.

4. What does the Caps Lock Key do?
Ans: The caps Lock Key types the Capital letters.

5. What are Number Keys used for?
Ans: Number Keys are used to type Numbers from 0 to 9.

Refer textbook for book back exercises and Worksheet given

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